

# THE TRIPLE CROWN CENTRE



## Charging and Remissions Policy

**Approved by The Management Board**

**Date of Approval: September 2023**

**Date of Next Review: September 2024**

The Triple Crown Centre recognises the valuable contribution that the wide range of additional activities including trips, clubs etc. can make towards students' education.

## 1. Charges

Charging for educational activities at the School is covered by the regulations encompassed within the Education Act 1996 – Sections 449.462. The Act maintains that no charge may be made for the education of students when:

- a. it takes place within school hours
- b. if outside school hours, is a requirement of the National Curriculum or part of the statutory religious education. The only exception to this is the provision of instrumental music tuition where the tuition does not form part of the syllabus for a prescribed public examination
- c. instrument or vocal tuition unless the tuition is provided at the request of the pupil's parent
- d. entry for a prescribed public examination, if the student has been prepared for it at the school, or,
- e. examination re-sit(s) if the student is being prepared for the re-sit(s)

The Management Board reserves the right to make a charge in the following circumstances for activities organised by the school

- **School Journeys in School Hours**

The board and lodging element of approved residential activities deemed to take place within school hours

- **Activities outside School Hours**

The full cost to each student of all approved activities deemed to be optional extras taking place outside hours

- **Charging in Kind**

The cost of materials, ingredients, equipment (or the provision of them by parents for the following subjects: Science, Art)

The Management Board reserves the right to charge for ingredients and materials, or require them to be provided, if the parents have indicated in advance that they wish to own the finished product

The Management Board may, from time to time, amend the categories of activity for which a charge may be made. Nothing in this policy statement precludes the Management Board from inviting parents to make a Voluntary Contribution towards the cost of additional activities which take place in school time. Parents may be advised that the continuance of an activity may depend upon voluntary contributions, but once it has been decided to run such an activity no qualifying child will be excluded on the grounds of voluntary contributions.

## 2. Remissions

The Management Board will remit charges in line with the level specified in the Education Act 1996.

Students whose parents are in receipt of the following support payments will be eligible for remission of charges for board and lodging costs during residential school trips deemed to be in school hours and essential to either an examination syllabus or the national curriculum. The relevant support payments are:

- Universal Credit
- Income support
- Income Based Jobseeker's Allowance
- Income related Employment and Support Allowance
- Support under part VI of the Immigration and Asylum Act 1999
- Child Tax Credit, where the parent is not entitled to Working Tax Credit and whose annual income (as assessed by the Inland Revenue) does not exceed the current level specified by HMRC
- Guaranteed state pension credit

Pupils who are on Free School meals or have been in the past 6 years are also eligible for remission of charges as per Pupil Premium. We will ensure we inform all parents who are eligible of the support available to them when being asked for contributions towards any costs. The costs may be funded by the mainstream schools.